

SWITZERLAND VISA REQUIREMENTS

- **Duly accomplished and signed application form**
- **2 passport sized colored picture with white background** (must be taken within the last 6 months; do not staple the photos on the form) **(35mm x 40mm photo size)**
- **Original passport** (must be 3 months valid beyond intended stay and must have at least two blank pages)
- **Copy of passport data page**
- **Photocopy of Old Passport** with previous visas and arrival stamps for the past 5 years.
- **Original proof of civil status** (marriage certificate, birth certificate of children, death certificate of spouse, ration card if applicable) (PSA issued certificates)
- **Travel insurance** covering the entire duration of the trip to the Schengen area (only accredited insurance companies are accepted; minimum coverage of 30,000 euros, non-deductible must cover emergency medical expenses, hospital treatment and repatriation for medical reasons or death).
- **Round trip flight booking confirmation**
- **Hotel booking confirmation**
- **Daily travel itinerary**
- **Proof of Ties in the Philippines** (SSS Contributions)
- **Proof of title-deeds** (if applicable) (Ex. Cars and/or Land)
- **Original bank certificate** with receipt and addressed to the embassy (with ADB)
- **Personal bank statements** showing regular salary.

For Employees: (additional requirements)

- **Original employment certificate** with leave of absence (must include applicant's position, date hired, salary, date of return to work)
- **Pay slips**
- **Copy of PRC/IBP ID** (if professional)
- **Copy of company ID**
- **Copy of recent personal income tax return** (with signatories of employee and employer)

Note:

- Please be advised all documents should be printed in A4 paper.
- Additional required documents may be asked to the applicant depending on the category of visa applying for.
- Please send us an email at **documentations@inflightmenuph.com** for queries and/or information in submitting the requirements.