

SPAIN VISA REQUIREMENTS

TOURISM

- **Schengen visa application form (original and photocopy)**
- **Valid Passport** (with 3 month's validity from the end of intended stay, must contain two empty pages)
- **Previous passport's** (latest 2 old passports)
- **Photocopy of Bio page**
- **Previous visas and immigration stamps** (from the current and 2 old passports)
- **Two passport photos** (**35mm x 45mm**, passport-size, white background, with the present, same image and likeness)
- **Two Way Airline Ticket Reservation** (we can provide)
- **Hotel booking confirmation** (we can provide)
- **Daily travel itinerary** (we can provide)
- **Travel Health Insurance** (Minimum coverage of **30,000 Euros**, must be recognized in all Schengen States, valid period of the insurance coverage must be for the duration of the intended stay)
- **If Single: Birth Certificate**
- **If Married: Birth Certificate and Marriage Contract**
- **For non-Filipino applicants:** Please present your **ACR, ICR valid** at least three months beyond the date of departure from the territory of the Schengen States (and 1 set of photocopies)
- **Cover Letter** (the letter must have the following details: Travel dates to Spain, Explain the purpose of travel, Names of companions travelling with)

For Employees:

- **Original Employment Certificate** with leave of absence (must include applicant's position, date hired, salary, date of return to work)
- **ITR**
- **Personal Original Bank Certificate** (must be addressed to the Embassy)
- **Bank Statements, Bank Books** (including the movements of account in at least the last 6 months)
- **Copy of company ID** (back-to-back)
- **Copy of PRC/IBP ID** (*if professional*)

For Self-Employed:

- **Business Permit**
- **SEC with GIS**
- **DTI**
- **Company Income Tax Return (ITR)** duly validated by BIR and Business Financial Statement

Minors: The corresponding authorization and birth certificate issued by the PSA

- **If travelling alone or with only one parent: written consent of the non-travelling parent/legal guardian or proof of sole custody of the travelling parent or legal guardian.**
- **If the name of the father does not appear in the PSA issued birth certificate, no consent is required**
- **Copy of bio data page of parent(s) or legal guardian's passport**
- **If travelling alone: Department of Social Welfare and Development (DSWD) clearance.**
- **Certificate of leave absence if travelling during school year.**

If Invited by Family/Friend:

- **Invitation letter** issued by the Spanish Police, or an invitation letter including the photocopy of the sponsor's passport and/or D.N.I., or residence card and registration of residency ("empadronamiento")

For spouses: If spouses of Spanish/EU nationals, marriage contract (issued not more than 6 months before the submission of the application) recognized by the Government of the corresponding EU national is required. Marriages that are not registered/recognized by the corresponding EU Government will not be processed as an EU spouse visa. Only marriages recognized/registered by the corresponding EU Government are free of charge. The marriage certificate issued by the Filipino authorities (PSA) will have to be submitted duly authenticated by the Department of Foreign Affairs (DFA).

Note:

- Please be advised all documents should be printed in A4 paper.
- Additional required documents may be asked to the applicant depending on the category of visa applying for.
- Please send us an email at **documentations@inflightmenuph.com** for queries and/or information in submitting the requirements.