

IRELAND VISA REQUIREMENTS

TOURISM/CONFERENCE/OTHER

- **Visa Application Form**
- **2pcs. identical, good quality, passport size photographs** (taken within recent 3 months, with white background)
- **Original Passport** (valid only if signed, must have validity of 6 months after the date of RETURN from Ireland for short stay visas OR at least 1 year validity for long stay visas)
- **Original Previous Passport**
- **Birth and Marriage Certificate** (*if applicable - for married*) - **original PSA copy**
- **Dependent Family members** (*if applicable*) **original PSA Birth Certificate**
- **Non-Filipino passport holders** (ACR with permission to stay for at least 3 months upon return from Ireland).
- **Travel insurance** covering the entire duration of the trip (only accredited insurance companies are accepted; minimum coverage of **30,000 euros**, non-deductible must cover emergency medical expenses, hospital treatment and repatriation for medical reasons or death).
- **Round Trip Flight Booking Confirmation**
- **Hotel Booking Confirmation**
- **Daily Travel Itinerary**
- **Proof of Title-Deeds** (*if applicable*) (Ex. Cars and/or Land)
- **Application letter** (A signed undertaking stating your full name, address, the dates and purpose of your visit to Ireland. If applicable, list the names, address, and relation to, family members residing in Ireland. You should state that you will observe the conditions of your visa, that you will not become a burden on the State, and that you will leave the State before the expiration of your permission to remain)

For Company's Sponsorship:

- **Letter of Invitation/Confirmation from Irish company/counterpart in Ireland** (stating the reason for, and duration of proposed visit, and responsibility for the applicant's accommodation/maintenance cost, etc., (on company letterhead with complete contact details & email address of reference) must be indicated in letter;)
- **Letter from local company** (stating the reason for and duration of proposed visit and responsibility for the applicant's accommodation/maintenance cost, etc., (on company letterhead with complete contact details & email address) must be indicated in letter)
- **Guarantee Letter** (*must be notarized*)
- **Company's Bank Certificate** (must be addressed to the Embassy)
- **Company's Bank Statements** (most recent 6 months transactions)
- **Company's ITR**
- **SEC with GIS**

For Employees:

- **Original Employment Certificate** with leave of absence (must include applicant's position, date hired, salary, date of return to work)
- **Personal Original Bank Certificate** (with receipt and addressed to the Embassy (with ADB)
- **Bank Statements** (most recent 6 months transactions) or **Passbook**
- **Personal Income Tax Return**
- **Copy of Company ID**
- **Copy of recent 3 Months Payslips**
- **Copy of PRC/IBP ID** (*if professional*)

For Businessman:

- **Evidence of Business or Profession, ie,**
- **ITR**
- **BIR Registration,**
- **Mayors Permit**
- **SEC**
- **Professional License**

Note:

- Please be advised all documents should be printed in A4 paper.
- Additional required documents may be asked to the applicant depending on the category of visa applying for.
- Please send us an email at documentations@inflightmenuph.com for queries and/or information in submitting the requirements.