

GREECE VISA REQUIREMENTS

BUSINESS

- **Schengen visa application form**
- **Valid Passport** (with 3 month's validity from the end of intended stay, must contain two empty pages)
- **Photocopy of Bio page**
- **Previous visas and immigration stamps** (from the current and 2 old passports)
- **Two passport photos** (**35mm x 40mm**, passport-size, white background, with the present, same image and likeness)
- **Airline Ticket Reservation** (we can provide)
- **Hotel booking confirmation** (we can provide)
- **Daily travel itinerary** (we can provide)
- **Travel Health Insurance** (Minimum coverage of **30,000 Euros**, must be recognized in all Schengen States, valid period of the insurance coverage must be for the duration of the intended stay)
- **If Single: Birth Certificate** (certified by the Philippine Statistics Authority (PSA))
- **If Married: Birth Certificate and Marriage Contract** (certified by the Philippine Statistics Authority (PSA))
- **For non-Filipino applicants** (Please present your **ACR, ICR valid** at least three months beyond the date of departure from the territory of the Schengen States (and 1 set of photocopies))
- **Proof of social security contributions, if relevant**
- **Copy of real estate property – title-deed, if relevant**

For Employees:

- **Original Employment Certificate** with leave of absence (must include applicant's position, date hired, salary, date of return to work)
- **Personal Original Bank Certificate** (must be addressed to the Embassy)
- **Bank Statements, Bank Books** (including the movements of account in at least the last 6 months)
- **ITR**
- **Copy of Company ID** (back-to-back)
- **Copy of PRC/IBP ID** (**if professional**)

For Company's Sponsorship:

- **Invitation Letter from the inviting company or organization:** (relevant personal data of the invited person, the invited person's function, length of the visit, purpose of the visit and activity to be undertaken during the stay; who is to cover the cost of the stay; and name and position of the counter signing person)
- **Certificate from the employer** (letter of the Philippine company introducing the businessperson, purpose and duration of the visit(s), financial cover of the visit, short company profile, etc.)
- **Guarantee Letter** (**must be notarized**)
- **Company's Bank Certificate** (must be addressed to the Embassy)
- **Company's Bank Statements** (at least 6 months transactions)
- **ITR**

Note:

- Please be advised all documents should be printed in A4 paper.
- Additional required documents may be asked to the applicant depending on the category of visa applying for.
- Please send us an email at **documentations@inflightmenuph.com** for queries and/or information in submitting the requirements.