



INDIA VISA CHECKLIST:

GENERAL REQUIREMENTS:

1. Duly accomplished Visa Application Form- thru online: <https://indianvisaonline.gov.in/visa>
 2. Two (2) pieces passport size picture colored with white background
 3. Passport original (atleast 6 months valid) old (with stamps) and new
 4. Photo copy of passport biopage
 5. Original and photocopy of valid visas and stams to all the country that has been visited (From March 1, 2019, all visa applications without old passports with travel within 5 years will not be accepted. This applies to all travel abroad including visa-free countries like Hongkong, Macau, Thailand, Vietnam, Taiwan and etc.)
 6. Full Itinerary or Detailed Day to Day Activities of the Trip
 7. **Confirmed Ticket-** attach a copy of confirmed round trip ticket on any airlines
 9. **Appointment for Personal appearance of each applicant for biometrics**
 10. Photocopy of ACR/ICR/I-Card by other nationalities who are permanent/long term residents in the Philippines .
 11. Photocopy of all documents submitted
- If lost old passport** - lost passport and cannot submit a photocopy of arrival stamps you must write a ltter of explanation addressed to the Consul stating the reason why he/she cannot submit the old passport
12. Original PSA Authenticated Birth Certificate (issued within a year).
 13. Copy of PSA Marriage Contract
 14. Copy of PRC ID for professionals
 15. Copy of IBP ID for lawyers

FOR EMPLOYEES:

1. **Personal Bank Certificate (Original)** - must include account type, current balance, account opening date, 6 months average balance
2. **Certificate of Employment (COE) Original** - w/ approved leave of absence with designation date hired, compensation, address and office landline, number and email address.
3. **Bank Statement Original**
4. **Photocopy of Company ID**
5. **Photocopy of ITR with personal TIN number**

FOR BUSINESSMEN:

1. Photocpy of Business Registration from SEC/DTI
2. Photocopy of Business Permit / Mayor's Permit

<input type="checkbox"/>	3. Photocopy of ITR of FORM 2316 copy
<input type="checkbox"/>	4. Original Bank Certificate
<input type="checkbox"/>	5. Original Bank Statement
<input type="checkbox"/>	6. Proof of Assets

FOR MINORS/STUDENTS:

<input type="checkbox"/>	1. Original School Certificate
<input type="checkbox"/>	2. Photocopy of School ID
<input type="checkbox"/>	3. Photocopy of PSA/NSO Birth certificate
<input type="checkbox"/>	4. Photocopy of marriage contract of parents
<input type="checkbox"/>	5. Photocopy of Parent's or sponsor's financial documents as an employee, businessman, or OFW/seafarer
<input type="checkbox"/>	6. Notarized travel permission from parent (parental travel consent)
<input type="checkbox"/>	7. If one parent lives in another country – their notarized parental travel consent
<input type="checkbox"/>	8. Notarized affidavit of support

FOR OFW OR SEAFARERS

<input type="checkbox"/>	1. Photocopy of Employment Contract or Seaman's book
<input type="checkbox"/>	2. Original Bank Certificate in the Philippines - indicating the account type, balance, account opening date
<input type="checkbox"/>	3. Original or certified true copy of bank statement for the last 3 months

FOR HOUSEWIVES

<input type="checkbox"/>	1. Photocopy of marriage contract
<input type="checkbox"/>	2. Financial documents of spouse
<input type="checkbox"/>	3. Notarized affidavit of support, if not applying with spouse.

FOR SENIOR CITIZENS

<input type="checkbox"/>	1. Photocopy of Senior Citizen ID
<input type="checkbox"/>	2. Original bank certificate in the Philippines
<input type="checkbox"/>	3. Original copy of bank statement for the last 3 months

IF INVITED;

<input type="checkbox"/>	1. If personally invited - invitation letter, photocopy of passport biopage, financial documents
<input type="checkbox"/>	2. If invited by Company in India - invitation letter, photocopy of Company Business Permit, financial documents
<input type="checkbox"/>	3. Notarized Original Request letter from the sponsor, address to Embassy and copy of the sponsor's passport.

VISA CONDITIONS

- Visa approval is not guaranteed and is still under the final discretion of the consul.
- Processing time is based on average application time. It is not guaranteed and may be delayed if additional documents are required by the embassy.
- Do not purchase your tickets before your visas are issued and approved. RadarPH will not be liable for any unused travel products in the case of visa denial or if the release of visa has been delayed.

- Inflight Menu Travel Corporation will not accept visa application with departure date scheduled within 3 weeks from the date of submission.
- Any request for early release, change of application from regular to expedite processing and pulling out/cancellation of application is not permitted once submitted to the Embassy.

I have acknowledged that:

I have provided all supporting documents as requested on the checklist

I have not provided all supporting documents and I am aware that the result of my application is based on the decision of the embassy.

PRINTED NAME AND SIGNATURE

DATE